



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 26 APRIL 2018 ~ 7.00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 838 Apologies for Absence** - to receive apologies from Councillors.
- 839 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 840 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 841 District Councillors' Reports** – *for information only.*
To receive reports from District Councillors.
- 842 Minutes of the Last Ordinary Meeting of the Council (22 March 2018)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 843 Chairman's Report** - *for information only.*
- 844 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 845 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Standards & Audit Committee**
 - **Patient Participation Group**

- Shevington Rugby & Football Clubs
 - Friends of Otters Croft & Crooke Woods
- 846 DRAFT Minutes of the Meeting of the Policy & General Purposes Committee (5 April 2018)** - to receive - *for information only* (enclosed)
- 847 Appley Bridge Festival & Duck Race Invitation** – *for agreement* (enclosed)
Enclosed is a letter from Appley Bridge Community Association inviting members of the Parish Council to attend the festival – particularly the opening – as VIPs. *Members are invited to consider the invitation and agree the best way forward.*
- 848 Poppies for Lamp Posts** – *for approval*
Several members were impressed last year by the large poppies that had been attached to lamp posts in the run up to Remembrance Sunday. In 2018 we will be commemorating the Centenary of the end of WW1 during the Remembrance period. In line with this two proposals have recently been put forward:
- (a) That the Parish Council fund a display of large poppies along the main roads in the centre of Shevington village that lead to the Memorial Garden, and, subject to the funding being available, possibly at the centres of the other village / hamlet communities that are part of the Parish.
 - (b) Appley Bridge Community Association are providing large poppies for the West Lancashire part of the village as far as the bridge in Mill Lane and would like to continue the display up to the end of Mill Lane so that the community does not look as though it has been divided. They have asked whether the Parish Council would be willing to provide the additional poppies.
- The poppies cost £10 each. The full cost implications can only be established once the number of poppies involved and who will be putting them on display are known.
Permission to do this will need to be obtained from Street Lighting and Traffic Management/Highways.
Members are invited to consider the above requests and agree the best way forward.
- 849 ‘Our Tommy’** – *for approval*
At the last Council meeting members agreed to purchase a 6ft aluminium sculpture of ‘Our Tommy’ from the ‘There But Not There Project’. The cost is £776.30 (inc shipping) and has to be paid at the time of ordering as opposed to ‘on delivery’.
Members are invited to approve the payment.
- 850 Vicarage Lane Fields Working Party - Update** – *for information and agreement* (to follow)
- 851 Vicarage Lane Sports Fields and Community Building - Update** – *for information and approval* (enclosed)
The sports club are now in a position to submit the planning application in relation to the community building. Internally the layout has changed slightly to meet the FA guidelines and to provide the maximum amount of community and recreational space. As discussed and agreed, the planning application will be submitted in the Parish Council’s name to save fees. All this is subject to securing grant funding – in relation to which they are continuing to meet with providers.
The clubs are underwriting the design costs and site investigations – this will be approximately £20K. They have an extremely tight deadline to meet with regard to submitting their bid. The modified designs are enclosed. Some investigative work for the building is due to take place on Monday, 23 April.
Members are invited to approve the modified designs.
Meanwhile, the contractors will be recommencing work on the pitches at anytime in the near future - should there be a few dry days.
- 852 Memorial Park Project** – *for information / approval*

(a) Preparation for May's Policy & General Purposes Committee Meeting

The Chairman has written:

This meeting will concentrate on the Memorial Park project.

WE ALL NEED TO BRING FORWARD IDEAS.

Councillors and Co-opted Committee members are invited to send suggestions to Cllr Whiteley beforehand. This would be very welcome. We can then be prepared to discuss individual suggestions as part of the whole project. Primarily we should try to bring out the heritage of Shevington.

The Chairman will try to circulate a list of suggestions before the meeting.

(b) Memorial Park Play Area SLA (enclosed)

Enclosed is the Play Area SLA with Wigan Council.

Members are invited to consider and approve it.

853 GDPR – for information (to follow)

854 May Newsletter – for agreement

The following have been suggested or received for inclusion in the May edition of the newsletter:

- Shevington to Southport Bike Ride
- PC Achievement Awards
- Shevington In Bloom
- SinB Compost Bins
- Bowling Green advert
- Opening of Vicarage Lane Fields Allotments
- Shevington Fete
- Shevington United Charities
- Induction of the New Vicar of St Anne's
- Advert for a New Governor at Shevington High School
- Open Day at Shevington Youth Club
- Ring & Ride
- Shevington Luncheon Club
- Standard Items

Members are invited to approve the above items for inclusion and suggest other possibilities.

855 Clerk's Report - for information only (enclosed)

856 Budget Out-Turn for y/e 31 March 2018 – for approval (to follow)

857 Income / Expenditure Account for y/e 31 March 2018 – for approval (to follow)

858 Post Rollover Budget for 2018/19 – for approval (to follow)

859 SLCC Regional Training Day – for approval

The Policy & General Purposes Committee at their meeting on 5 April agreed to support the Clerk's attendance at the SLCC's Regional Training Day on 27 June at Horwich and recommended that the Council approve payment of course fees of £85 and a payment for petrol of £5.

Members are invited to approve the payments.

860 Insurance - for approval (enclosed)

The Council have a three-year agreement with Zurich for fairly comprehensive insurance cover. The third year begins on 1 June 2018 and the premium is payable beforehand. The agreement enables the Council to purchase insurance at a reduced rate in relation to the cost if the cover were re-negotiated annually. Enclosed is the covering letter from the insurance company. The premium (inc insurance premium tax) is £1,430.89. The policy and the schedule are very large documents, which have not altered from previous years, and have not been enclosed.

Members are invited to approve the payment.

861 Signage – for approval (enclosed)

Enclosed are proofs and costings for various signage, as prepared by a local company that the Council have used several times in the past few years. The prices quoted include installation.

- (a) As the lock for the gate at Forest Fold has been fitted and it is due to be locked each night from the beginning of May, representatives of the tenants have asked if a sign could be fitted at the entrance to warn tenants of this and remind them that they would need to have a code to enter. Two possibilities are shown – the sign attached to the gate is dearer because it is much more solid than the one attached to the post and needs to have solid fittings.
- (b) Following the Annual Inspection of Property in 2016 and much discussion the Council agreed to erect a sign at the entrance to the Parish Council's maintenance accessway to Crooke & Otters Croft Woods. Several attempts were made during that time to obtain quotations from other similar businesses, but without any success. The proof shows the sign – a solid metal one mounted on a metal post – as it would look in situ. The post will have to be concreted in to ensure its security. Hence the cost.
- (c) There has been much discussion in the recent past about raising the profile of the Parish Council. It has been mentioned that people in other parts of the Parish are not aware that some of the planters (for example) are provided by the Parish Council. A couple of the planters in Shevington Village have flat surfaces and carry plaques with the Council's name and emblem. There are four other such planters at different locations in the Parish. The cost of providing one such plaque is enclosed.
- (d) Members may have noticed when looking at the headers of the notice boards outside the Library and Gathurst Station that, while the Council's name is still intact, the emblems are fading on one of them and have faded on the other. A quotation has been provided for manufacturing and fitting signage that would cover the existing headers.

There are sufficient funds in the 'Street Furniture' cost centre to cover the costs of all the work involved.

Members are invited to consider the proofs and the quotations and, taking each case individually, agree the best way forward in each one.

862 Financial Aid Applications - to receive for consideration / approval.

- **Shevington Sharks** (enclosed)

Members are invited to note that the club have a commitment to spend £25K on Phase 1 of the Vicarage Lane Fields project (i.e. the pitches), which is why the club's finances appear so healthy. Any surplus monies are also needed for Phase 2, as they seek match funding to enable the FA funding to be secured.

863 Payments, Income & Bank Balances – for approval. (to follow)

As only a few invoices have so far been received and several more are expected, the schedule will be circulated on Tuesday.

864 Planning Applications – to consider for comment / receive updates.

At the time of preparation of the agenda there were no new planning applications to bring to the Council's attention.

865 Next Meetings:

3 May (Policy & General Purposes Committee) at St Bernadette's School Hall;
24 May (Annual & Ordinary Meetings of the Council)

POTENTIAL CONFIDENTIAL ITEM

866 Shevington Lane Issues – for agreement (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington (Clerk)