

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**WEDNESDAY 25 NOVEMBER 2020 ~ 7:00 P.M.
TO BE HELD VIRTUALLY VIA MS TEAMS**

Please let the Clerk know if you intend to join the meeting by emailing clerk.shevingtonpc@yahoo.co.uk by Monday, 23 November so that you can be sent an invitation and joining instructions.

AGENDA

- 331 Apologies for Absence** – to receive apologies from Councillors.
- 332 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 333 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 334 District Councillors' Reports** – *for information only.*
To receive reports from District Councillors.
- 335 Minutes of the Last Ordinary Meeting of the Council (28 October 2020)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 336 Chairman's Report** - *for information only.*
- 337 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 338 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**

- Patient Participation Group
- Audit, Governance & Standards Committee
- Shevington Rugby & Football Clubs
- Vicarage Lane Fields Developments
- Friends of Shevington Memorial Park

339 DRAFT Minutes of the Policy & General Purposes and Finance Committee Meetings (4 November 2020) – to receive – for information only (enclosed)

340 DRAFT Minutes of the Extra-Ordinary Policy & General Purposes Committee Meeting (18 November 2020) – to receive – for information only (enclosed)

341 Tree Works in Memorial Park – for agreement (enclosed)

Permissions have been granted for all treeworks applications submitted in recent months. Enclosed are two documents relating to the permissions and the plan of tree locations. Members are asked to note the conditions associated with the permissions.

Because the Christmas tree is being installed early in the week beginning 22 November the work permitted on the horse chestnut and the cherry (which was causing issues for tall pedestrians walking along the pavement) was carried out on Thursday, 19 November. This was done under delegated authority as per Financial Regulation 3.4, which states:

‘The Clerk may incur expenditure on behalf of the Council which is necessary to carry out any repair, replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500. The Clerk shall report the action to the Council as soon as practicable thereafter.’

£615 remain in the ‘Tree survey/works’ cost centre.

Members are invited to consider the permissions and agree that quotations for the work should be sought.

342 Drainage in Memorial Park – Loan Application

– for discussion and agreement (enclosed)

At its Extra-Ordinary Meeting on 18 November 2020 the Policy & General Purposes Committee recommended that the Council should apply to the Ministry of Housing, Communities and Local Government for permission to secure a loan from the Public Works Loans Board for the work associated with the drainage contract in Memorial Park.

The Committee also delegated Cllr M Grimes to work on this with the Clerk. Cllr Grimes and the Clerk met virtually to discuss the recommendation and to prepare a proposal for the way forward in relation to the amount of the loan.

Members are invited to note the following:

- The Council have awarded the drainage contract to a contractor who has confirmed that his team will be available to carry out the work in Spring 2021. He is entitled to apply an inflation linked increase to the price agreed, if he wishes.
- The Council have awarded the contract for the supervision of the drainage project to the consultants responsible for the design of the system. They also are entitled to apply an inflation linked increase to the fee agreed, if they wish.
- Any changes to the design are likely to result in increased costs and is likely to delay the project.
- Due to Covid-19, at present there is uncertainty about the timing of VAT refunds.
- The footpaths need to be restored once the new drainage system has been installed and a large number of trees need to be felled and then replaced with substantial saplings.

Currently the fixed rate interest payable on loans from the PWLB ranges from 2% to 3%, depending on the number of years over which the loan is taken out. With

respect to a loan for the above works a repayment period of 25 years would be advisable.

Enclosed is information about repayments of loans for three different amounts. Cllr M Grimes will lead on this.

Members are invited to consider the above, agree the amount of loan needed and approve the submission of an application for permission to apply for a loan to the PWLB.

343 Vicarage Lane Fields Allotments – for approval (enclosed)

Shevington H&A Society (the leaseholders of Vicarage Lane Fields Allotments) have put forward a request to alter the arrangements on the allotments site. The proposal is enclosed.

The Chairman of the Society hopes to join the meeting to discuss the proposals. *Members are invited to approve the proposal.*

344 Clerk's Report - for information only (enclosed)

345 Financial Aid Applications - to receive for consideration / approval

- **Friends of Shevington Memorial Park (enclosed)**

Several documents are enclosed in connection with the grant application. Members are invited to note that to date

- (a) Permission for installing the notice board in Memorial Park has not been given by the Parish Council
- (b) A location for the notice board, should its installation be approved, has not been agreed
- (c) It is unknown whether the need for planning permission has been established.

346 External Audit Report – for approval (enclosed)

Members are invited to receive and approve the External Auditor's report for 2019/20. There were no issues. The report and the Notice of Conclusion of Audit will need to be displayed on the Parish Council websites.

347 Payments, Income & Bank Balances – for approval (enclosed)

348 Planning Applications – to consider for comment / receive updates.

At the time of preparing this agenda there were no new applications to bring to the Parish Council's attention.

349 Dates of Meetings 2021/22 – for approval (enclosed)

350 Next Meetings: 2 December (Policy & GP & Finance Committees)
16 December (Council)

POTENTIAL CONFIDENTIAL ITEMS

351 Parish Council Community Service Awards – for agreement (enclosed)

352 Equality of Opportunity Issue – for information (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)