



**TO ALL ELECTORS OF SHEVINGTON PARISH**

**PARISH COUNCIL MEETING**

**WEDNESDAY 20 JANUARY 2021 ~ 7:00 P.M.  
TO BE HELD VIRTUALLY VIA MS TEAMS**

**Please let the Clerk know if you intend to join the meeting by emailing [clerk.shevingtonpc@yahoo.co.uk](mailto:clerk.shevingtonpc@yahoo.co.uk) by Monday, 18 January so that you can be sent an invitation and joining instructions.**

**AGENDA**

- 377 Apologies for Absence** – to receive apologies from Councillors.
- 378 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 379 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 380 District Councillors' Reports** – *for information only.*  
To receive reports from District Councillors.
- 381 Minutes of the Last Ordinary Meeting of the Council (16 December 2020)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 382 Chairman's Report** - *for information only.*
- 383 Reports from Councillors** - *for information only*  
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 384 Reports from Representatives** - *for information only.*
  - **Shevington & District Community Association**
  - **Crooke Village Residents' Association**
  - **Shevington Youth Club**
  - **Shevington Recreation Ground Trustees**

- 'in Bloom' Groups
  - Patient Participation Group
  - Audit, Governance & Standards Committee
  - Vicarage Lane Fields Developments
  - Friends of Shevington Memorial Park
- 385 DRAFT Minutes of the Finance Committee Meeting (6 January 2021)**  
– to receive – *for information only* (enclosed)
- 386 Royal Humane Society Nomination – for approval**  
The Chairman has been in contact with the nominee for this award. He has given his consent to the nomination and has provided Cllr Ira Whiteley with information about what happened – as has at least one witness to the event. Cllr Whiteley is continuing to collect information and it will soon be possible to submit the completed paperwork for the nomination to the Royal Humane Society.  
*Members are invited to approve the submission of the nomination once the paperwork has been completed.*
- 387 Forest Fold Tenants' Association Administration Expenses – for approval**  
The Council have received a letter from the Secretary to the Tenants' Association Committee. The letter contains a request that the Parish Council set aside £175.88 in the Forest Fold Allotments budget for the Associations administration expenses to cover printer cartridges, paper, envelopes and postage – as discussed at the Finance Committee meeting earlier this month.  
*Members are invited to consider and approve this amount.*
- 388 Christmas Shop-Front Donations – for approval**  
Because of current Covid-19 restrictions and because some of the prize-winning businesses are closed at present, it is not possible to make presentations to the prize-winners at the moment. However, it is possible to send the donations to the prizewinners' nominated Charities. The winners of the first and second prizes have nominated Wigan & Leigh Hospice. The winner of the third prize has not yet nominated a Charity.  
*Members are invited to approve donations of (a) £100 to Wigan & Leigh Hospice and (b) £30 to a Charity nominated by the winner of the third prize.*
- 389 Budget & Precept 2021 – for approval** (enclosed)  
The budget and precept for 2021 agreed by the Finance Committee are enclosed. They are proposed by the Committee for approval.  
*Members are invited to approve them.*
- 390 Text for Council Tax Letter – for agreement** (enclosed)  
Enclosed is the text that was included in last year's Council Tax letter.  
*Members are invited to suggest and agree the text for to be included in this year's letter.*
- 391 Clerk's Report - for information only** (to follow)
- 392 Financial Aid Applications - to receive for consideration / approval**
- 393 Payments, Income & Bank Balances – for approval** (to follow)
- 394 Planning Applications – to consider for comment / receive updates.**  
At the time of preparing this agenda there were no new applications to bring to the Parish Council's attention.
- 395 Next Meetings:** 3 February (Policy & General Purposes Committee);  
24 February (Council)

**OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*

(Clerk)