



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 11 APRIL 2019 ~ 7.00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 1101 Apologies for Absence** - to receive apologies from Councillors.
- 1102 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 1103 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 1104 District Councillors' Reports** – *for information only.*
To receive reports from District Councillor.
- 1105 Minutes of the Last Ordinary Meeting of the Council (28 February 2019)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 1106 Chairman's Report** - *for information only.*
- 1107 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 1108 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Patient Participation Group**

- Shevington Rugby & Football Clubs
 - Vicarage Lane Fields Developments
 - Friends of Shevington Memorial Park
- 1109 Minutes of the Meeting of the Policy & General Purposes Committee (7 March 2019)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 1110 Minutes of the Meeting of the Finance Committee (7 Mar 2019)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 1111 DRAFT Minutes of the Annual Meeting of the Parish (20 Mar 2019)**
- to receive - *for information only* (enclosed)
- 1112 Councillors' Attendances at Meetings 2018/19 – for approval**
(enclosed)
Enclosed are members' attendances for the current municipal year to date. They do not include this meeting or the final meeting of the municipal year. Members are invited to check the information for accuracy and approve it for publication subject to the addition of data for the two meetings referred to above.
- 1113 Annual Parish Walk 2019 – for agreement**
The Annual Parish Walk is scheduled to take place on August Bank Holiday - Monday, 26 August 2019. Members are invited to discuss and agree arrangements for the Walk:
(a) Planning the route – identity of the person responsible;
(b) Starting and end points;
(c) Refreshments;
(d) The nominated Charity.
- 1114 May Newsletter – for approval** (enclosed)
As the next edition of the newsletter will have had to have gone for printing before the Annual Meeting in May, the list and the text will need to be approved at this meeting. As some items are still awaited the document will follow.
Members are invited to put forward further suggestions and approve the text circulated.
- 1115 Review of Policies – for approval** (enclosed)
Enclosed are the Standing Orders for review.
Members are invited to review the document and approve any amendments.
- 1116 Review of Financial Regulations – for approval** (enclosed)
The Financial Regulations were last reviewed in 2015 and are due to be reviewed every four years. The 2015 version is enclosed.
Members are invited to review and approve the regulations.
- 1117 Budget Out-Turn FY 2018 – for approval** (to follow)
- 1118 Budget Rollover: FY 2018 to FY 2019 – for approval** (to follow)
- 1119 Income/Expenditure Statement, y/e 31 March 2019**
– *for approval* (to follow)
- 1120 Annual Governance & Accountability Return, y/e 31 March 2019**
– *for approval* (to follow)
- 1121 Clerk's Report** - *for information only* (to follow)
- 1122 Financial Aid Applications** - *to receive for consideration / approval* (enclosed)
- Butterflies
 - Donation Towards the Cost of a Memorial Tree for a Resident

The Chairman will provide a verbal report.

1123 Payments, Income & Bank Balances – *for approval* (to follow)

1124 Approved Signatories – *temporary delegation for approval*

After the election it will not be possible to approve new signatories for the Council's bank accounts (*if necessary*) until the Annual Meeting of the Council. It could then be some time before any changes can be processed by the bank. In the light of this members are invited to approve the procedure advised by LALC: that the Council's existing bank signatories should continue to sign cheques in line with financial regulations and standing orders for payments approved by the Council until such time as the new approved signatories have been confirmed by the bank.

This was the procedure approved four years ago before the 2015 election.

1125 Planning Applications – *to consider for comment / receive updates.*

At the time of preparation of the agenda there were no new planning applications to consider.

1126 Next Meetings: 25 April (Council)

POTENTIAL CONFIDENTIAL ITEMS

1127 Insurance – *for approval* (enclosed)

1128 Painting of Bowling Green Fencing – *for approval* (enclosed)

1129 Tree Matters – *for approval* (enclosed)

1130 Painting of Black Planters – *for approval* (enclosed)

1131 'Our Tommy' – *for agreement* (enclosed)

1132 Forest Fold Site Maintenance Contract – *for approval* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)