



TO ALL ELECTORS OF SHEVINGTON PARISH

**ANNUAL MEETING
OF THE PARISH COUNCIL**

**THURSDAY 24 MAY 2018 ~ 7:00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 866 Election of Chairperson** (enclosed)
To elect the Chairperson for the coming year.
A copy of the document entitled 'Roles & Responsibilities' is enclosed for members' information.
- 867 To Receive the Chairman's Declaration of Acceptance of Office**
- 868 To Elect the Vice-Chairman** - to elect the Vice-Chairman for the coming year.
- 869 Apologies for Absence** - to receive apologies from Councillors.
- 870 Register of Interests – for completion** (enclosed)
Both councillors and co-opted committee members are invited to complete a fresh copy of the register of interests proforma and return it to the Clerk at the earliest opportunity. If there have been any changes since the last occasion on which a member completed the form this is a legal requirement. Forms completed by councillors have by law to be displayed on both the Parish Council's and the LA's websites. Whether those of co-opted committee members are displayed is up to the Parish Council, whose policy at present is not to display them.
The form and guidance on how to complete it are enclosed.
- 871 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 872 Representatives to Outside Bodies** - to appoint Councillors to serve as representatives of the Council for the coming year on the outside bodies listed below:

- **Shevington & District Community Association**
Cllrs I Whiteley, C Miles and C Horridge are the current representatives.
- **Shevington Youth Club**
Cllrs I Whiteley and J Ball are the current representatives.
- **Shevington Recreation Ground Trustees**
To appoint two councillors as Trustees of the Recreation Ground – Cllrs J Fletcher and I Whiteley are the current councillor Trustees – and to confirm the re-appointment of the Shevington Recreation Ground Trustees from the community: Mr J Maloney, Mrs V Maloney and Mr S Currie.
- **Shevington Patient Participation Group**
Cllr C Miles is the current representative.
- **Audit, Governance & Standards Committee**
The Council are entitled to appoint an elected member to represent them on Wigan Council's Audit, Governance & Standards Committee. Cllr J Fletcher is currently the member co-opted onto the Committee.

873 Committees – for review and approval (enclosed)

To review and approve the constitutions, terms of reference and membership of the committees and to re-appoint the Co-opted Committee Members:
Mr B King, Mr B Lomas, Mrs E Longmore, Mr M Thomas, Mrs J Brown and Mr D Crook.

874 Deeds and Instruments

To inspect any such documents held by the Council, if required.

875 Members' Attendances During the Electoral Year, 2017/18

– for approval (enclosed)

To receive and approve the list of members' attendances for publication on the website.

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)