

**Minutes of Shevington Parish Council
Finance Committee Meeting
Held Wednesday 2 June 2021
8:50 pm – Virtual Meeting**

Present: Councillor William McKnight (Chairman), Councillors Ira Whiteley, John Whiteley, Jessica Higham, Michael Grimes, Michael Crosby and Christopher Horridge
One member of the public

Officer in Attendance: Mrs Krystyna Pilkington (Clerk)

1. Apologies

Cllr John Ball

2. Declaration of Interests

Cllr Chris Horridge w.r.t. Item 8.

3. Minutes of the Last Finance Committee Meeting (3 March 2021)

Resolved: The Minutes of the Finance Committee meeting held on 3 March 2021 were approved as a true and correct record.

4. Quarterly Budget Monitoring

The updated quarterly budget monitoring report was received, discussed and accepted. Most cost centres were on line. Overspends in two cost centres and a confirmed overspend in one meant that three virements would need to be recommended to the Full Council.

5. Virements

Resolved: The following virements were recommended to the Full Council for approval:

1. £894 from the 'Forest Fold Allotments reserve' to the 'Allotments' cost centre to cover the reduction in the cost centre due to unplanned expenditure relating to treeworks and refunds of historical overpayments of plot rent. The reserve would be reduced to £960.
2. £6,334.50 from the 'Memorial Park Development reserve' to the cost centre of the same name to cover the cost of the paving repairs (£5,084.50) and the consultants' fees (£1,250) for alterations to the drainage plans. The reserve would be reduced to £13,665.

Members discussed the future of the confirmed underspend of £2,988 in the 'Bin Emptying contract' cost centre, which had occurred because of the removal of the litter picking section of the service level agreement.

Resolved: The Committee recommended that the £2,988 confirmed overspend in the 'Bin Emptying contract' cost centre should be transferred to the Memorial Park Development reserve.

6. Financial Monitoring Report

The Clerk's paper in response to Cllr Mike Grimes's review of financial monitoring was received and discussed. It was observed that all the changes recommended by Cllr Grimes were now in place and that the Clerk had provided explanations for all the matters raised. The Clerk was thanked for her hard work and her report was accepted.

7. Risk Assessments

The risk assessments were reviewed. The level of risk associated with Covid was considered. It had been assessed and recorded as being low in some scenarios and it was suggested that perhaps the likelihood of risk could be scaled down in others. A discussion took place.

Resolved: The Committee recommended to the Council that the assessments should be accepted and approved.

The next review was due in November, when it might be possible to change the level of Covid risk in all scenarios.

8. Forest Fold Allotment Rent Review 2022

Following the outcome of the discussion at the Policy & General Purposes Committee meeting preceding this one, this item was deferred.

9. Financial Aid Applications

None

10. Dates of Next Meetings

30 June (Council)

There being no further business the Chairman closed the Meeting at 9:07pm

Chairman