

**Minutes of the Annual Meeting of Shevington Parish Council
Held Wednesday 26 May 2021
7:00pm – Shevington Memorial Park**

Present: Councillor William McKnight (Chairman), Christopher Horridge, Jessica Higham, Michael Grimes, Ira Whiteley and John Whiteley
Three members of the public

Officer in Attendance: Mrs Krystyna Pilkington (Clerk)

478 Election of Chairman

A nomination was received for Cllr William McKnight.

Resolved: That Cllr William McKnight would serve as Chairman until the Annual Meeting of the Parish Council in May 2022.

479 To Receive the Chairman’s Declaration of Acceptance of Office

Cllr William McKnight duly made and signed the Declaration of Acceptance of Office. The Clerk signed as witness to the declaration.

Cllr McKnight thanked members for their confidence in him and thanked Cllr Ira Whiteley for her six years of service as Chairman, four of which had been very difficult ones for the Council.

480 To Elect the Vice-Chairman

Nominations were received for Cllrs Jessica Higham and Michael Grimes. A vote was taken for each nominee:

Cllr Jessica Higham = 6 votes

The Chairman withdrew his nomination for Cllr Grimes.

Resolved: That Cllr Jessica Higham would serve as Vice-Chairman until the Annual Meeting of the Parish Council in May 2022.

481 Apologies for Absence

Cllrs John Ball and Mike Crosby
Dist Cllr Janet Brown

482 Register of Interests

Updated register of interests forms were collected by the Clerk.

483 Declaration of Interests

None

484 Representatives to Outside Bodies

Shevington & District Community Association

Resolved: Cllrs Ira Whiteley, John Whiteley, Vicky Galligan and Christopher Horridge were appointed as the Council's representatives to Shevington & District Community Association, to serve until the Annual Meeting of the Parish Council in May 2022.

Shevington Youth Club

Resolved: Cllrs Ira Whiteley and John Ball were appointed as the Council's representatives to Shevington Youth Club, to serve until the Annual Meeting of the Parish Council in May 2022.

Shevington Recreation Ground Trustees

Resolved: Cllrs Jessica Higham and Michael Crosby, Mr James Maloney, Mr Shane Currie and Ms Gilly Hodgkinson were appointed as Trustees of Shevington Recreation Ground, to serve until the Annual Meeting of the Parish Council in May 2022.

Shevington Patient Participation Group

Resolved: Cllr M Grimes was appointed as the Council's liaison with the Patient Participation Group, to serve until the Annual Meeting of the Parish Council in May 2022.

Audit, Governance and Standards Committee

A previously circulated paper prepared by Cllr Mike Grimes was received and a recommendation that the Parish Council no longer sends a representative to Wigan Council's Audit, Governance and Standards Committee was discussed.

Resolved: The above recommendation was accepted and approved.

485 Committees

The constitutions and terms of reference of the Policy & General Purposes and Finance Committees were reviewed. No changes were made.

Resolved: The constitutions and terms of reference of the Policy & General Purposes and Finance Committees were approved.

486 Appointment of Co-opted Committee Members

The nominations for co-opted membership of the Policy & General Purposes Committee were considered.

Resolved: Mr Brian Lomas, Mrs Eileen Longmore, Mr David Crook, Mr Piers (Charlie) Neve and Dist Cllr Janet Brown were appointed as co-opted members of the Policy & General Purposes Committee.

487 Deeds and Instruments

Members noted that deeds and instruments held by the Council could be inspected by submitting a request in writing to the Clerk.

488 Minutes of the Last Ordinary Meeting of the Council (28 April 2021)

The previously circulated Minutes were considered.

Resolved: That the Minutes of the last Ordinary Meeting of the Parish Council, held on 28 April 2021, were approved as a true and correct record.

In reply to questions from a member the Clerk apologised and reported that:

- (a) The 'No Horses on Footpaths' notice had been omitted from the May edition of the newsletter due to an oversight and
- (b) Because of the re-structuring of the agendas the response to the Financial Monitoring Report would feature on the Finance Committee agenda the following week.

489 Minutes of the Extra-Ordinary Meeting of the Council (5 May 2021)

The previously circulated Minutes were considered.

Resolved: That the Minutes of the Extra-Ordinary Meeting of the Parish Council, held on 5 May 2021, were approved as a true and correct record.

490 DRAFT Minutes of the Policy & General Purposes Committee Meeting (5 May 2021)

The DRAFT Minutes of the Policy & General Purposes Committee meeting held on 5 May 2021 were received.

491 DRAFT Minutes of the Annual Parish Meeting (19 May 2021)

The DRAFT Minutes of the Annual Parish Meeting held on 19 May 2021 were received.

492 Councillors' Attendance at Meetings

Documents listing Councillors' attendances at meetings in the municipal years 2019/20 and 2020/21 were received and accepted.

493 Clerk's Report

The Clerk's report was received. *See Appendix A*

494 Financial Aid Applications

None

495 Payments, Income & Bank Balances

The Income / Expenditure schedules for April / May were received.
See Appendix B

Resolved: That the Accounts be approved, the cheques signed and internet transfers made in payment, due notice being given to the bank statements exhibited.

496 Next Meetings

2 June (Policy & General Purposes and Finance Committees); 30 June (Council)

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public (*other than the co-opted Committee members*) be excluded and they were instructed to withdraw.

The three co-opted Committee members present remained in the meeting.

497 Plants & Planters Contract

A quotation for the 2021/22 contract was discussed.

Resolved: The Council approved the quotation of £6,550 and awarded the contract to Moss Bank Nurseries.

498 Forest Fold Site Grounds Maintenance Contract

A quotation for the 2021/22 contract was discussed.

Resolved: The Council approved the quotation of £2,090 and awarded the contract to Envirocare MS Ltd.

There being no further business, the Chairman closed the Meeting at 7:41 pm.

Chairman