



TO ALL ELECTORS OF SHEVINGTON PARISH

# PC FINANCE COMMITTEE MEETING

WEDNESDAY 1 MARCH 2023  
~ AT THE RISING OF THE POLICY & GENERAL PURPOSES COMMITTEE ~  
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS

Attendees are invited to observe Covid-19 guidelines. A list of all present will be kept.

## AGENDA

- 1. Apologies** – to receive apologies from Committee members.
- 2. Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 3. Minutes of the Last Finance Committee Meeting (25 January 2023)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 4. Quarterly Budget Monitoring** – *for information and approval* (to follow)  
The Committee are invited to note and accept this budget monitoring report and approve proposed virements.
- 5. Sponsorship of Shevington Annual Show** – *for discussion and agreement*  
Some years ago the Parish Council used to sponsor Shevington Garden Club's Annual Show. A decision was then made not to continue doing this. The Garden Club have recently asked whether the Parish Council would consider reviewing their decision not to sponsor the show.  
This is a popular event in the Shevington and district calendar. Part of the success of the show is due to the many local businesses and individuals who sponsor the show. Sponsorship can be in the form of a prize that someone can win by entering a certain class, it could be a raffle prize, it could be financial sponsorship towards the

running costs of the show. It could be a trophy that the Parish Council may wish to be awarded in their name. If the latter was chosen it would be awarded every year. Most sections of the show are already associated with a trophy but there are one or two where new trophies could still be awarded.

If the Council are minded to do this, either a new cost centre will need to be set up in the 2023-24 budget or the funds will need to come from the 'Chairman's Allowance' and funds will need to be vired from the General Reserve to the relevant cost centre.

*Members are invited to consider the request and agree the best way forward.*

**6. Best Kept Allotment Award – for agreement**

Each year the Council awards a prize to the plot holder of the best kept allotment at Forest Fold. This is funded from the 'Allotments' cost centre and is currently £40. Members are invited to consider and agree awards.

**7. Signage for Memorial Park & Planters – for approval (to follow)**

**8. Plaques for Platinum Jubilee & Commonwealth Canopy Trees – for approval**

Wigan Council's Sign Shop has provided a quote for the design of plaque selected at a recent meeting:

To supply only 1 x printed memorial plaque at 190 x 304mm = **£43.75**

4 x plaques will cost **£175**.

This price includes some labour time to type the wording and design the plaque.

Some time ago the Parish Council approved the planting of a donated birch tree from the Queen's Commonwealth canopy. Shevington in Bloom will be planting it in the Memorial Garden in the next few weeks. They have asked if the Parish Council would be willing to order and pay for a similar plaque to go with the tree.

This would make the total expenditure = 5 x £43.75 = **£218.75** plus £15 delivery.

There is sufficient in the 'Platinum Jubilee' cost centre to cover the cost of all five plaques and the delivery.

*Member are invited to approve the order.*

**9. Dates of Next Meetings: 29 March (Council); 5 April (P&GP Committee)**

**POTENTIAL CONFIDENTIAL ITEMS**

**10. VLF Sports Club Leases Rent Review – for agreement (to follow)**

**11. Fly Tipping at Vicarage Lane Fields – for approval (to follow)**

**12. New & Replacement Bins – for agreement (to follow)**

**13. Memorial Park Play Area – for approval (to follow)**

**14. Memorial Garden Paving – for agreement (to follow)**

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*

Clerk to the Parish Council