

SHEVINGTON



PARISH COUNCIL

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**TO ALL ELECTORS OF SHEVINGTON PARISH**

# **ORDINARY MEETING OF THE PARISH COUNCIL**

**WEDNESDAY 30 MARCH 2022 ~ 7:00 P.M.  
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

In line with current Covid-19 guidelines for indoor gatherings and in the interests of mutual and public safety, you are invited to maintain a social distance, wear a face mask and will be invited to use sanitiser on arrival. A list of all present will be kept.

## **AGENDA**

- 679 Apologies for Absence** – to receive apologies from Councillors.
- 680 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 681 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 682 District Councillors' Reports** – *for information only*  
To receive reports from District Councillors
- 683 Minutes of the Ordinary Meeting of the Council (23 February 2022)**  
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 684 Chairman's Report** - *for information only.*
- 685 Reports from Councillors** - *for information only*  
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 686 Reports from Representatives** – *for information only*
- **Shevington & District Community Association**

- Crooke Village Residents' Association
  - Shevington Youth Club
  - Shevington Recreation Ground Trustees
  - 'in Bloom' Groups
  - Patient Participation Group
  - Vicarage Lane Fields Developments
  - Friends of Shevington Memorial Park
  - Forest Fold Allotments Tenants Association
- 687 DRAFT Minutes of the Policy & General Purposes and Finance Committees (2 March 2022) – for information** (enclosed)
- 688 DRAFT Minutes of the Annual Parish Meeting (16 March 2022) – for information** (enclosed)
- 689 Shevington Memorial Restoration – for agreement** (enclosed)  
 Cllr Chris Horridge, Mr Charlie Neve and the Clerk recently met with Daniel Tomlinson of Tomlinson Memorials on site to discuss the work his company are willing to do in relation to the restoration of the War Memorial in Shevington. A report prepared by Mr Tomlinson, who has been invited to join the meeting, is enclosed. There would be no charge for the work and Mr Tomlinson agreed during the meeting to also restore the Diamond Jubilee memorial nearby.  
*Members are invited to consider the offer and agree the best way forward.*
- 690 Memorial Park Play Area ROSPA Report – for information and discussion** (enclosed)
- 691 Memorial Park Play Area SLA – for approval** (enclosed)  
 Enclosed is the Service Level Agreement for 2022-23 with Wigan Council for the Play Area in Memorial Park. The cost of the SLA will be £789.84, which is £15.84 more than in 2021-22. The Council have set aside £780 for the SLA in the 2022-23 budget. If the quotation is accepted, £9.84 will need to be transferred from the General Reserve to this cost centre.  
*Members are invited to further discuss and approve the SLA and the virement.*
- 692 Green Cabin – for discussion and agreement**  
 On Monday, 7 March Cllr Chris Horridge, Mr Mike Thomas (CVRA Chairman) and Mr Charlie Neve (SPC Co-opted member for Crooke) made a site visit to Forest Fold to view the green storage container.  
 Mr Neve had suggested it might be suitable to use as a store for Crooke Village flood protection equipment. It was agreed at the site meeting that Crooke would like to accept the container, Free of Charge, from Shevington Parish Council. Mr Thomas agreed to move the container and store it on his land at Crooke until the container is needed and a suitable, location for it has been agreed. Once the container has been removed from Forest Fold it will have to be formally written off.  
*Members are invited to consider the offer and approve it.*  
*Members are also invited to approve the write-off at the appropriate time.*
- 693 Shevington Fete Stall – for agreement / approval**  
 This year's Fete is on Saturday, 18 June. The fee for an indoor stall of the size the Parish Council usually have is £10.  
*Members are invited to discuss and agree whether the Council will be taking this opportunity for community engagement and, if so, approve the booking of a stall and submission of the £10 fee.*
- 694 Clerk's Report - for information only** (enclosed)
- 695 Financial Aid Applications - to receive for consideration / approval**
- 696 Payments, Income & Bank Balances – for approval** (enclosed)
- 697 Planning Applications – to consider for comment**  
 At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Council.

**698 Next Meetings:** 6 April (Policy & General Purposes Committee);  
27 April (Council)

**POTENTIAL CONFIDENTIAL ITEMS**

- 699 Litter Collection Contract** – *for approval* (enclosed)
- 700 Minor Maintenance Work** – *for approval* (enclosed)
- 701 Appointment of Supply Staff** – *for approval* (enclosed)
- 702 NJC Pay Award** – *for approval* (enclosed)

**OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*  
(Clerk)